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## **BOARD OF COMMISSIONERS MEETING MINUTES**

Thursday, May 29, 2008  
Benton PUD Conference Room

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### **I. CALL TO ORDER**

Commissioner Schroeder called the meeting to order at 7:00pm with the pledge of allegiance.

#### **Commissioners:**

Stephen Kenny, John Schroeder, Patricia O'Brien, Timothy Straub, Charles Potter, Dorothy Walton-Luglan and Brenda Robinson

#### **Hospital Staff:**

Jim Tavary, Howard Saxton, Julie Petersen, Susan Flory, Leann Anderson, Jason Jones, Liz MacIntosh, and Dawn Koch.

#### **Public**

Jody Corona, Health Facility Planning, Mike Kantman, Prosser Record Bulletin.

### **II. MINUTES'**

Motion was made by Commissioner Walton-Luglan, seconded by Commissioner O'Brien and passed by the Board to approve minutes of the May 1, 2008 Board Meeting as presented.

### **III. GUEST SPEAKER – JODY CORONA**

#### **A. BOARD SELF EVALUATION**

Each of the Board Members were distributed a copy of the Board Self Evaluation Recap. Ms. Corona briefly reviewed the highlights of the Evaluation and stated that very little had changed since the previous evaluation.

### **IV. REPORTS**

#### **B. MEDICAL STAFF – JIM TAVARY**

The following applications were presented to the Board for reappointment to the medical staff: Stephen Bradley, PA-C; Clarence May II, MD; Lon Welch, Jr., MD; Kathy Horsager, ARNP; Royden Christensen, DO; David Johnson, DO. These applications have been approved by the medical staff

The following applications were presented to the Board for appointment to the medical staff: Marie McElderry, RDH, BS; Waiburga Martin, MD; and Jolene Culver, RNFA. These applications have been approved by the Medical Staff.

Motion was made by Commissioner Potter, seconded by Commissioner Walton-Luglan and passed by the board to approve Stephen Bradley, PA-C; Clarence May II, MD; Lon Welch, Jr., MD; Kathy Horsager, ARNP; Royden Christensen, DO; David Johnson, DO for reappointment and Marie McElderry, RDH, BS and Jolene Culver, RNFA for appointment to the medical staff.

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Dr. Richard Yarger was appointed to the medical staff on November 29. His credentialing packet had left out some routine procedures that were listed under a different category on the application. The Medical Executive Committee has approved the new procedures to the credentialing file.

Motion was made by Commissioner O'Brien, seconded by Commissioner Walton-Luglan and passed by the Board to accept Dr. Yargers added procedures to his credentialing file.

## **C. FINANCE**

### **Bad Debt / Charity Care / Vouchers / Personal Expense Claims**

It was moved by Commissioner Robinson, seconded by Commissioner Straub, and passed by the Board to approve 178 bad debt accounts totaling \$134,709.00, and 54 charity care accounts totaling \$45,023.00.

#### **Voucher Lists**

It was moved by Commissioner O'Brien, seconded by Commissioner Walton-Luglan, and passed by the Board to approve payroll vouchers 36849 through 37010 and A/P vouchers 62642 through 63209, sum of the two types totaling \$1,747,658.87.

#### **Personal Expense Claims**

It was moved by Commissioner O'Brien, seconded by Commissioner Straub, and passed by the Board to pay 13 pre-approved, budgeted travel personal expense claims in the amount of \$2,384.89.

#### **Resolution 851, Surplus Property**

It was moved by Commissioner Straub, seconded by Commissioner Robinson, and passed by the Board to approve Resolution 851 for Surplus Property as presented.

#### **Five-Minute Education – Julie Petersen**

Julie Petersen, CFO gave a powerpoint presentation on Healthcare Reimbursement.

## **B. CEO REPORT**

The CEO report was distributed to the Board earlier in the week. Jim Tavary also wanted to let the Board know that for the fifth consecutive year the PMH Emergency Department has been awarded the PRC four-star award. April was the highest volume month in the history of the hospital, it is looking like the month of May could exceed the month of April. The Transitional and Long Term Care Unit received a defecincy free survey by the State of Washington.

## **C. PROFESSIONAL RELATIONS COMMITTEE – CHUCK POTTER**

The Professional Relations Committee were given an EMS update, a capital campaign update, and a physician recruiting update. It was also reported that the newly formed committee for employee retention will report to the Professional Relations committee. Commissioner Walton-Luglan also reported that there were two socials last week; the Valley Vista Medical Center hosted their grand opening, and the MASA physicians hosted a physician social the same night.

## **D. CAPITAL CAMPAIGN UPDATE – JIM TAVARY**

Have left the quiet phase and gone out into the public, have actively been meeting with community members, the campaign is going very well.

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## **E. QUALITY REPORT – SUSAN FLORY**

Susan Flory spoke on patient safety, what the hospital is currently focusing on and how goals are being achieved. There are several organizations involved in the establishment of standards. PMH has established systems to ensure patient safety is achieved; one of these systems is rapid response teams. There is also "Hand Off" Communication for when a patient is transferred from one department to another, each department will be consistent with the departmental transfer procedure. Evidence Based practices have been implemented for several disease entities. Patient Centered Care is working very well by involving the patient in their health care decisions

Commissioner Schroeder and Commissioner Walton-Luglan along with Jim Tavary attended a Quality conference for Board members put on by the WSHA; Commissioner Schroeder gave a recap of what they learned and how they can implement preventative measures within our facility. Commissioner Walton-Luglan added that in the past Board of Commissioners have mainly focused on the financial obligations of the hospital; they have now been made aware that they need to be pro-active in patient care initiatives as well.

## **F. T&LTC PROJECT STATUS REPORT – JIM TAVARY**

Mr. Tavary reviewed the status of the process to date. The next step is a co-hosted meeting with Eagle Health care on June 4<sup>th</sup> from 2 to 4 pm for employees, and then at 7 pm the resident family members. On June 11<sup>th</sup>, will be a community forum with Eagle Healthcare at Benton PUD Conference Room. This will offer the opportunity to meet with Eagle Healthcare, and take information and suggestions from these forums and utilize it during the negotiations.

## **V. OLD BUSINESS**

### **A. FINANCE COMMITTEE REARRANGEMENT**

In the January minutes it was stated that Dottie-Walton-Luglan was appointed to the Finance Committee. This was an oversight, however, the minutes were approved by the Board, a motion is required to list Commissioner O'Brien as a member of the Finance Committee and remove Commissioner Walton-Luglan.

Motion was made by Commissioner Walton-Luglan seconded by Commissioner Robinson and passed by the Board to amend the January 2008 minutes to reflect Commissioner O'Brien being on the Finance Committee not Commissioner Walton-Luglan as stated.

## **VI. NEW BUSINESS**

### **A. HCAHPS EDUCATION – JASON JONES**

HCAHPS stands for Hospital Consumer Assessments of Healthcare Provider Services, this is the topic Jason Jones gave a PowerPoint presentation on. He explained what it means, and what the information acquired from the reports is used for.

### **A. NUCLEAR IMAGING PROJECT – LIZ MACINTOSH**

Prosser Memorial Hospital has added Nuclear Imaging to its scope of services for the past couple of years. The services have been offered in a mobile unit; the provider is in the process of discontinuing services from mobile units and is requesting to have the camera brought in-house. ADM will be in house and a tech will perform services two days a week. Several departments have been affected by this move, Therapy Services is moving into the cardiopulmonary space, HR has been moved to a temporary location and Cardiopulmonary will reside in the Therapy services space as well as the HR space.

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## **B. SURGICAL SERVICES CAPITAL REQUEST – LEANN ANDERSON**

Leann Anderson came before the Board on behalf of Surgical Services to request an instrument washer. Instruments are currently hand washed before being placed in the sterilizer. With the increase in surgical cases, hand washing is no longer feasible and a washer will assist not only with sanitation but with efficiency as well. \$79,951.99 is the price of the washer being requested, this price includes a \$10,000 installation fee and \$3,000 shipping. The unit comes with a five year warranty. Ms. Anderson answered the Boards questions.

## **C. MED/SURGE CAPITAL REQUEST – LEANN ANDERSON**

Leann Anderson came before the Board on behalf of Med/Surg to request a Bariatric Bed for the Med/Surg department; this bed will hold patients weighing up to 700 lbs. The cost of the bed is \$8,142.50, which includes accessories, shipping & handling. The hospital does not currently have a bariatric bed, when one is required, it has to be rented.

Motion was made by Commissioner Walton-Luglan seconded by Commissioner Kenny and passed by the Board to approve the purchase of the Bariatric Bed for Med/Surg and an Instrument Washer for surgical Services, as presented.

## **VII. OTHER BUSINESS**

### **A. PUBLIC DISCUSSION**

Commissioner Schroeder reminded the public of the sign-up sheet that should be filled out in order to speak to the Board. Each person will be allowed 5 minutes to speak. He also reminded the public that as a Board of Commissioners, they would not discuss patient care for ones self or others as per RCW 70.02 & 70.02.010.

Chad Hatfield, Velikanje Halverson, Attorneys at Law, 405 East Lincoln Ave. Yakima, WA, Came before the Board with the statement that a special meeting held on May 1, 2008 was not properly announced to the public and that any requests approved at that meeting should be null and void. Mr. Hatfield questioned the Bond issue and the sale of the LTC. Mr. Hatfield presented a letter to the Board from his senior partner

Renee Welker, pointed out that there were two deficiency free surveys for PMH Long Term Care Unit. Renea questioned the agenda process for the Board requiring someone to go through the Executive Secretary in order to be placed on the agenda. Ms. Welker stated her case, and requests that an outside person, not associated with PMH Administration be responsible for the meeting minutes and agenda. Ms. Welker felt that since the Executive Secretary worked for Administration that there would be a bias associated with organizing the agenda. Commissioner Schroeder asked Ms. Welker if she felt that Dawn Koch had ever acted inappropriately, and Ms. Welker sat down refusing to answer by stating that she had nothing further to say.

Virgina Chandler presented a note from a former patient, allowing her to discuss his care. Ms. Chandler's husband was in a swing bed at Prosser Memorial Hospital for a total of 115 days. He received excellent care and as part of his therapy, he would walk laps around the hospital and doing so would enter the T&LTC unit, in his time there he never once complained of the smell or odors coming from the facility. Eagle Healthcare has purchased several facilities in the valley and their family is concerned that the standards set by PMH would not be the same at an Eagle Healthcare facility.

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Shelly Pontin is concerned that the hospital is not on a cost accounting system but is on an accrual method. This is the norm for healthcare. She would like to know what the hospitals actual costs are. Commissioner Schroeder explained to Ms. Pontin that this is the system that most hospitals utilize.

Robert Buchholz spoke on how the community started the T&LTC unit under the hospital district and he would like it to remain a part of the district and not sold to a private, for profit company. For 20 years he has traveled around to local nursing home and care units to play music for the residents. He used to visit Walnut Grove and once Eagle Healthcare took it over the facility was closed. He performs in Grandview on Friday evenings and can't believe the care provided there and the way patients are treated. He never sees mistreatment at PMH and he believes it is because of the ownership.

Bob Patacini distributed a petition for the removal of CEO Jim Tavary with reasons for dismissal listed as: intentional deception of the Board and community, vindictiveness to employees, misappropriation of public funds, and personal behaviors unbecoming of a CEO or one that represents our hospital. Second request was for the removal of Jack Schroeder from the Board for reasons listed as: disregard for the public, closed-minded attitude, belligerent, condescending, rude, intimidating, and unprofessional and an embarrassment as our Board Chair. Third request made by petition from Mr. Patacini was for Prosser Hospital to continue ownership of the Long Term Care Unit and not sell to a for profit corporation.

#### **VIII. EXECUTIVE SESSION**

The Board adjourned to executive session at 9:07 pm to discuss Quality Issues, and legal issues will be out for approximately forty five minutes and do not expect any action to be taken at the conclusion. RCW 42.30.110(1)(i) & RCW 70.44.062(2).

The Board returned to regular session at 10:00 p.m.

After reconvening to regular session, the Board took no action.

#### **IX. ADJOURNMENT**

The meeting was adjourned at 10:02 p.m.

#### **X. FUTURE MEETING DATES**

June 26, 2008  
August 28, 2008

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John Schroeder, Commissioner  
President of the Board

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Charles Potter, Commissioner  
Secretary of the Board