

## BOARD OF COMMISSIONERS MEETING MINUTES

Thursday, April 29, 2010

Whitehead Center Conference Room

### I. CALL TO ORDER

Commissioner Kenny called the meeting to order at 7:03 pm with the Pledge of Allegiance.

#### Commissioners:

Stephen Kenny, Patricia O'Brien, Andy Gilbertson, Timothy Straub, Charles Potter, Dorothy Walton-Luglan and Brenda Robinson

#### Hospital Staff:

Julie Petersen, Tim Cooper, Dawn Koch, Mike Schreiner, Fred Lamb

#### Public

Tina Glockner, Vance Glasscock, Joe Glasscock.

### II. MINUTES

Motion was made by Commissioner Straub and seconded by Commissioner Robinson to approve minutes of the March 25, 2010 Board Meeting with one spelling correction as presented. Motion passed unanimously.

### III. REPORTS

#### A. Medical staff – Dr. Jared Clifford

Motion was made by Commissioner Walton-Luglan and seconded by Commissioner Straub to approve the below listed physicians for reappointment to the medical staff. Motion passed unanimously.

The following applications have been approved by the Medical Staff for reappointment.

Stephen Bradley, PA-C	Allied Health Professional	Reappointment
Royden Christensen, DO	Active	Reappointment
David Johnson, DO	Active	Reappointment
Clarence May, MD	Consulting	Reappointment
Marie McElderry, RDH	Allied Health Professional	Reappointment
Lon Welch, Jr., MD	Consulting	Reappointment

#### B. FINANCE

##### Bad Debt / Charity Care / Vouchers / Personal Expense Claims

Motion was made by Commissioner Straub and seconded by Commissioner Robinson, to approve 238 bad debt accounts totaling \$138,564.54, and 69 charity care accounts totaling \$81,674.06. Motion passed unanimously.

##### Voucher Lists

Motion was made by Commissioner Gilbertson and seconded by Commissioner O'Brien, to approve payroll vouchers 40789 through 40992 and A/P vouchers 75703 through 76359, sum of the two types totaling \$2,434,616.82. Motion passed unanimously.

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## **Personal Expense Claims**

Motion was made by Commissioner Walton-Luglan and seconded by Commissioner Robinson, to pay 7 pre-approved, budgeted travel personal expense claims in the amount of \$1,863.02. Motion passed unanimously.

### **Resolution 884, Surplus Property**

Motion was made by Commissioner Walton-Luglan and seconded by Commissioner Gilbertson to approve Resolution 884 for Surplus Property as presented. Motion passed unanimously.

### **B. DIRECTOR'S REPORT**

Commissioner Straub asked about the new protocols for treatment of chronic pain. Ms. Petersen explained that the Emergency Department is not the venue for treatment of chronic pain management. Tina Glockner and Dr. Butvilas are presenting to the area clinics. The physicians are on board with the new procedures and are speaking favorably about them.

### **C. CLINIC REPORT – COMMISSIONER ROBINSON**

#### Benton City Clinic

March's numbers are the best ever, Ben Murray, Manager, set a goal of \$65,000 revenue per month; he hit \$115,000 in revenue. The Clinic saw the highest number of patients seen since opening. They are \$1,700 under budget; however flu shots are coming.

Jeff Grawe and Aaron Johnson split a full time practitioner's patient load between them. Jeff plans to retire with Benton City Clinic; Aaron however, has other clinical interests and may not stay as long.

The Clinic is currently open later two nights a week, they will be adding one more night a week. The Saturday Clinic times aren't as popular, so they most likely will not continue on with that service.

The street signs have been ordered for the clinic, however have not arrived yet.

#### Mt. Adams Surgical Services

Volumes are increasing; Kim generates a flash report weekly for Administration.

Kim is working with outlying clinics and their referral clerks. He met with LaClinica and will be getting referrals previously going to Sunnyside.

May 12, the clinic will do sports physicals performed by Dr's Young and Rankin. Grandview sports physicals are scheduled for June.

### **D. QUALITY & PATIENT SAFETY REPORT – COMMISSIONER WALTON-LUGLAN**

Commissioner Walton-Luglan recently attended the CEO and Trustee's conference in Seattle, the day was split into three segments. The first was healthcare reform, second was implementation and third engaging physicians in the program. Commissioner Walton-Luglan gave a brief explanation on discussions on each segment. The Hospital is ahead of the game on many items. Commissioner Walton-Luglan highlighted major changes that will be seen moving forward with the new Healthcare reform. There will be a lot of changes ahead, in thinking as well as a new environment for care.

## **IV. OLD BUSINESS**

### **A. PROFESSIONAL RELATIONS COMMITTEE – COMMISSIONER POTTER**

Commissioner Potter reported that he, Commissioner Walton-Luglan and Commissioner Gilbertson along with Julie Petersen are continuing to work to reconstitute the Professional Relations Committee. The Employed Physicians will become a part of this committee, looking to hold a meeting in early June to set some objectives and establish parameters for the committee. More information will be brought to the Board as it develops.

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## **B. FITNESS FOR DUTY / OCCUPATIONAL HEALTH REPORT – MIKE SCHREINER**

Late in 2009 it was reported to the Board that EMS had the highest number of injuries related to work in the facility. Mike gave a PowerPoint presentation explaining the process to identify what the causes were, Mike has worked with physical Therapy who has evaluated what the department goes through and what improvements can be made. Commissioner Potter requested to go through the routine they go through for fitness.

## **V. NEW BUSINESS**

### **C. PREPARATION FOR MAY BOARD MEETING MARKETING UPDATE – FRED LAMB**

In June of 2009 a new marketing plan was presented to the Board. Mr. Lamb reviewed the plan they were presented back then. Mr. Lamb demonstrated what has been accomplished to date and what we are seeing as a result of those accomplishments. He addressed the Board's questions and concerns. Commissioner O'Brien stated that the name MASA does not pop out in the ads that Mr. Lamb presented as demos.

## **VI. PUBLIC DISCUSSION**

### **A) BILLING PROCESS**

Vance Glasscock has visited the hospital several times, he had made arrangements for monthly payments and he has made the payments as arranged, but recently received a collections notice.

Joe Glasscock wanted to add that he had no complaints about the level of service and care. They are happy with the treatment they have received here.

## **VII. EXECUTIVE SESSION**

The Board adjourned to executive session at 8:44 p.m. to discuss Personnel Issues and the CEO Evaluation. RCW 42.30.110(1)(f) and RCW 42.30.110(1)(g). It is estimated to last one hour and fifteen minutes.

The Board returned to regular session at 9:55 p.m. with no action taken after reconvening.

## **VIII. ADJOURNMENT**

The meeting was adjourned at 10:02 p.m.

## **IX. FUTURE MEETING DATES**

May 27, 2010  
June 24, 2010

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Steve Kenny, Commissioner  
President of the Board

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Timothy Straub, Commissioner  
Secretary of the Board